

4. MANAGEMENT RESPONSE TASK

If you are designated as an Action Owner for an observation during an internal audit activity, you will receive a Management Response task, right after the Exit Meeting takes place.

Management Response to Process Audit Activity - Business Unit Training 2

Please state your response and action plan to the findings of Process Audit activity "Business Unit Training 2".

Internal Audit 2953 3

In the Management Response task, you can view the details of the internal audit observation, for which you are requested to provide a statement along with an action plan, if available.

In the **Entity's Statement** field, enter your management response for the internal audit observation along with the action plan details you propose, if available.

Please pay attention to the content and spelling, as your statements in this section will be automatically inserted to the Audit Report without any changes. If you have extra notes and comments, you may enter them in the Notes field below.

Choose your action plan status:

If you do not propose an action plan for the observation, select **No**.

If you have already completed the action plan, select **Yes – Completed**. In this case, you will be expected to upload a file as evidence.

If you propose a new action plan, select **Yes**. In this case, select the proposed deadline for your action plan.

Management Response

Your statements in this section will be automatically inserted to the Audit Report without any changes and submitted to the Board of Directors. Please pay attention to the content and spelling.

Finding

Finding Type	Associated Tests	<input checked="" type="checkbox"/> Report Finding
Operational	Test	
Sub Locations	Some test	
Country Office		
Finding Summary	Finding Description	Criteria
Some finding observed	Some finding has some details entered here. Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nunc a urna arcu.	Mauris mollis porta sapien ac dictum. Donec id massa nec metus finibus posuere. Fusce blandit metus sem, eget elementum lorem viverra sit amet. Etiam lacinia ut ante eget iaculis.

Action Owners

- ▼ Ozgur Hamurcu

Impact Type	Impact Score	Risk Class
Non-compliance with the top 20 Rtr's policies & procedures	Significant	Operational

Impact Detail

a) Issues observed in 16-25% of the samples selected; b) Total monetary impact of the observation is 6-10% of the total expenditure of the entity for the period under audit; c) SOPS or process is in place, however, lack of implementation as well as inadequate monitoring resulting in non-compliance

Root Cause	Recommendations	Potential Risks & Effects
Vivamus ac aliquet augue, vitae aliquam tellus. Donec mollis aliquet vestibulum. Pellentesque commodo enim convallis, tristique magna nec, ullamcorper libero.	Sed viverra et neque tristique lacinia. Duis leo elit, mollis mattis ultrices in, mollis a nibh. Maecenas condimentum ultrices felis, ac fermentum dui rutrum ac.	Cras placerat vel justo vitae accumsan. Morbi vestibulum arcu ligula, at molestie odio scelerisque sit amet. Proin varius laoreet semper.

Meeting Minutes

Vivamus ac aliquet augue, vitae aliquam tellus. Donec mollis aliquet vestibulum. Pellentesque commodo enim convallis, tristique magna nec, ullamcorper libero.

Entity's Statement

Statement for the observation and the proposed Action Plan details go here.

Is there an action plan?

Yes

Action Plan Deadline

Notes

Your notes here are kept private between you and the Audit Team.

You may enter your private notes and comments here.

[+ Add New](#)

You may save your work by clicking **Save as Draft** action. The task will be available in your Inbox. You will lose your work if you do not save, close the browser, or select **Close** action.

You may send your statement and action plan details to internal audit team by clicking **Send** action. Your statement and action plan details will then be sent to approval of the Lead Auditor of the particular audit activity, and Internal Audit Group Management consecutively. You will receive the task back if your statement is rejected at any step. If approved, your statement will be placed in the audit report and you will then receive an Internal Audit Action Plan Follow-up task, if you proposed an action plan.